

From: [Cody, Emily](#)
To: smith.3280@osu.edu; [Kogan, Vladimir](#)
Cc: [Coleman, Mathew](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: Political Science 4285
Date: Wednesday, October 20, 2021 3:22:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, October 7, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reviewed the course proposal for Political Science 4285.

The Panel unanimously approved the request with **two (2) contingencies** and *two (2) recommendations*:

- **The Panel requests that the syllabus clarify the integrity rules around tests, specifically what students can make use of and how (e.g., open-book, open-note, etc.) while completing them, as well as what proctoring software, if any, would be used in the course for these assessments.**
- **Pages 2 and 6 of the syllabus appear to have contradictory explanations about whether or not lectures are synchronous or asynchronous. Accordingly, the Panel asks that the syllabus course schedule indicate when lectures will take place, and if students will engage with them live or view as an asynchronous recording. If the latter, it should be clear to students what the deadline is for viewing the asynchronous lecture material.**
- *To ensure students receive the most current information about campus resources, the Panel recommends using the up-to-date ASCTech Distance Learning Syllabus Template, available here: <https://ascas.osu.edu/curriculum/distance-courses>*
- *The Panel applauds the instructor for the innovative and well-designed "Town Hall" Assignments included in this course, but was questioning the particulars of how they might unfold in a virtual environment. The Panel suggests exploring additional community building exercises, potentially utilizing the following resources, as recommended by Distance Educator Coordinator Jeremie Smith:*
 - *The College of Arts and Sciences Office of Distance Education (ASC ODE) offers consultation with their instructional designers. Please visit <https://ascode.osu.edu/consultation> for further information and how to schedule one of these consultations.*
 - *The following resources from the Teaching and Learning Resource website may be of particular interest to explore the facilitation of community within courses:*
 1. *Student Interaction Online: <https://teaching.resources.osu.edu/teaching-topics/student-interaction-online>*
 2. *Community Building in Online Courses: <https://ascode.osu.edu/resources/asc-teaching-forums/community-building-online-courses>*

I will return Political Science 4285 to the queue via curriculum.osu.edu so that the department may address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Mat Coleman (faculty Chair of the SBS Panel; cc'd on this e-mail), or me.

Best,
Emily



Emily K. Cody, Ph.D.

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave., Columbus, OH 43210

614-247-9106 Office

cody.50@osu.edu / asccas.osu.edu

Pronouns: she/her/hers / Honorific: Dr.